

# Heritage Classical Christian Academy A+ Schools Program Request for Appeal

In the event the student is deemed ineligible after citizenship and/or absences have been reviewed, an appeal may be directed to the A+ Schools Appeals Committee. To appeal, the parent/guardian must notify the A+ Schools Coordinator in writing of his/her intent to appeal within 10 days of receiving an ineligibility letter.

An A+ Appeals Committee shall hear the appeal within 10 working days of receiving a written request and return its decision to the parent/guardian in writing. The A+ Schools Appeals Committee will consist of the following individuals: the school administrator, a Crosspoint high school teacher, a member of the school board, and the A+ Coordinator (who will be a non-voting member in the appeals process). The A+ Appeals Committee's decision is final and is not subject to further appeal.

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

Parent or Guardian Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Reason for Appeal (circle):      Attendance      Citizenship

In the space below or on an attached document of no more than one page, briefly explain your reason for appeal. Provide details and dates you would like for the A+ Appeals Committee to consider. Be sure to attach all supporting documentation.

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Student Signature

Parent Signature

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A+ Coordinator Signature

Date submitted